

Part VI—Correction (of date of birth etc.) in service records,

Government of Bihar
Appointment Department

Memo No. III / R1-2040/59 A-16893

Patna, the 8 Pausa, 1881,
23 Dec., 1959.

To

All Department of Government,
All Heads of Departments,
All Commissioners of Divisions,
All District Officers.

Subject, — Representations for correction of the date of birth in the service records.

The undersigned is directed to refer to Rule 96 of the Bihar Financial Rules, Volume I under which the date of birth once recorded in the Service Book of a Government Servant is not to be altered except in the case of a clerical error. In spite of this clear provision, Government have noticed an increasing tendency on the part of Government servants towards submitting representations at the fag end of their service for correction of their dates of births entered in their Service Records on some grounds or the other. The State Government have decided that a Govt. servant making such a representation must do so at any time within ten years of the date of his entering Government Service. Representations submitted after the expiry of this period will be summarily rejected by the authority competent to pass final orders unless there are very exceptional reasons to relax this time limit.

2. Government servants who have already put in ten years of service and who intend submitting representations for correction of their dates of birth recorded in their service records should do so within a period of one year from the date of this Circular.

3. These instructions may be brought to the notice of all Government servants subordinate to you for information and guidance.

4. Appointment Department letter No. A-13853 dated the 31st October, 1959 on the same subject may be treated as cancelled.

Sd./— K. A. Ramasubramaniam,
Deputy Secretary to Government.
29-12-59.

— संख्या १ वि १-१०३/नि०-७२३

बिहार सरकार
नियुक्ति विभाग ।

प्रेषक :—

श्री एस० पी० शुक्ला,
अवर सचिव ।

सेवा में,

सरकार के सभी विभाग / सभी विभागाध्यक्ष,
सभी जिला पदाधिकारियों / सभी जिला न्यायाधीश ।

महाशय,

पटना, दिनांक १८ जनवरी, १९६१

निवेदनानुसार नियुक्ति विभाग के परिपत्र संख्या ९०१ दिनांक ८ अगस्त, १९४८ (प्रतिलिपि अनुसर्जन) की ओर आपका ध्यान आकृष्ट करते हुए मुझे आपसे अनुरोध करना है कि आने वाली सभी पदाधिकारियों का ध्यान उक्त परिपत्र की ओर

वाक्य करते हुए उन्हें लिखे दिशा प्राप्त कि वे जब अपना प्रभार प्रतिवेदन उपस्थापित करें तो उसमें पूरा नाम, मूल पद, वर्तमान पद तथा समय का उल्लेख साफ-साफ करें। अस्पष्ट प्रभार प्रतिवेदन महालेखापाल तथा सरकार द्वारा बस्वीकृत समझा जायगा।

आपका विश्वासभाजन,
ह०— अस्पष्ट,
अध्याय सचिव।

Memo No. 901—A-R,
Government of Bihar,
Appointment Department.

To
All Commissioners of Divisions,
All District Officers (Including Additional Deputy Commissioners, Dhanbad and Chaibasa
and the Addl. District Magistrate, Saharsa).

Hinoo P. O. Ranchi, the 8th August, 1948.

The undersigned is directed to request that Charge Reports to Government besides being signed legibly should have the full names of officers either types or written in block letters.

Sd /- L. P. Singh,
Chief Secretary to Government.

Memo No. 901. A. R. Ranchi, the 8th August, 1948.

Copy forwarded to all other Departments of Government.

Sd /-L. P. Singh.
Chief Secretary to Government.

Part VII—Crossing of E. B. & grant of Increment.

No. 11/E3.101/66 नि० १०३१६

Government of Bihar
Appointment Department

From

Shri K. N. Mishra,
Under Secretary to Government

To

Secretary to All Departments of Government
All Divisional Commissioners
All District Magistrates,
All Sub-Divisional Officers.

Patna—15. the 8 Sravana 1888
30 July, 1966.

Subject :—Crossing of efficiency bar by the officers of the Bihar Civil Service (Executive Branch)